



Open platform for storing, sharing and discussing
research data with a focus on the post-Soviet states

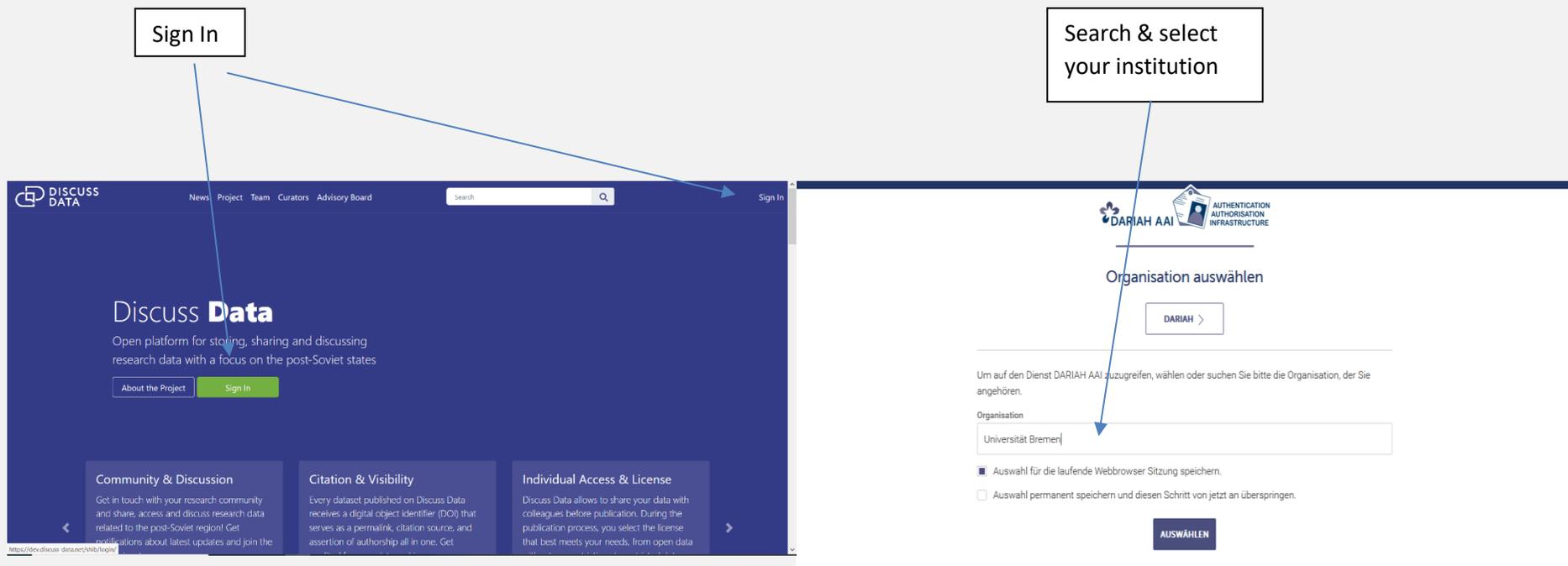
First steps with Discuss Data

www.discuss-data.net

Log In

You can log in into Discuss Data with your institutional account via [Shibboleth](#). After clicking on “Sign in”, you are redirected to our authorization partner [DARIAH](#).

Select your institution and log in via Single Sign-On provided by your institution. Afterwards, you will be automatically redirected to Discuss Data. For more details read our [visual step-by-step guide to create a new account](#).



Dashboard

The Dashboard is the “home”-page and displays the latest activities of the community and personal notifications.

On the left you can find the main menu, at the top the full text search box and in the upper right corner you can log out.

The screenshot shows the DISCUSS DATA dashboard interface. At the top left is the logo and name 'DISCUSS DATA'. To its right is a search box with the text 'Search' and a magnifying glass icon. In the top right corner, there are links for 'Help', 'About', 'Contact', and 'Sign Out'. On the left side, there is a main menu with a user profile for 'Eduard Klein' (5 Followers) and a list of menu items: 'Dashboard' (5), 'My Data', 'Followed Datasets', 'My Profile', 'Data', 'People' (14), and 'Help'. The main content area displays a greeting 'Hello, Eduard Klein!' and 'Here's what people discuss:'. Below this are four tabs: 'All Activities', 'Your Activities', 'Notifications', and 'Curation'. The 'Notifications' tab is active, showing a list of activities: 'Nikita Zakharov started following Eduard Klein 2 hours, 38 minutes ago', 'Elena Denisova Schmidt started following Yaroslav Prytula 2 days, 20 hours ago', and two instances of 'Elena Denisova Schmidt edited metadata of Voices of Students: Attitudes towards Corruption in Khabarovsk, v1.0 2 weeks, 2 days ago'. Callout boxes with arrows point to the 'Search box', 'Main menu', 'Activities & notifications' (pointing to the tabs), and 'Logout' (pointing to the 'Sign Out' link).

Your Data

“My Data” contains your Data Collections as well as those you can edit/administer.

Go to “My Data” if you want to publish new datasets or edit existing ones. Here you can also find the preparation manual.

The screenshot shows the 'My Data' page for user Eduard Klein. The page layout includes a left sidebar with navigation options: Dashboard (5), My Data (selected), Followed Datasets, My Profile, Data (14), People, and Help. The main content area features a 'Share your Data!' section with a search bar, navigation links for 'Add new dataset', 'Preparation how-to', and 'Publication workflow', and a 'Your Datasets' section. A callout box labeled 'List of your datasets and those you can administer' points to the 'Your Datasets' section. Another callout box labeled 'Add new data' points to the 'Add new dataset' button. A third callout box labeled 'Information for new users' points to the 'Preparation how-to' link. A fourth callout box labeled 'Edit/view/discuss dataset' points to the 'Edit' and 'View' buttons for the dataset 'Corruption in higher education in Russia and Ukraine'. The dataset entry shows it is 'Published' and 'Metadata only', with 'Add to list' and 'Discuss' buttons. The bottom of the page is labeled 'Datasets you can administer'.

Create new Dataset

“Add new dataset” starts the publication process. Our step-by-step publication wizard and little “Helpers” guide you through the publication process.

In the “Collaboration” area you can give pre-publication access to your colleagues. Via “Access & License” you choose the usage of your data, which can be simply uploaded by drag-and-drop. In “Versions & Publish” you can submit your data.

The screenshot shows the 'Add Dataset Metadata' page in the DISCUSS DATA interface. The page is divided into several sections, each with a callout box and an arrow pointing to it:

- Step-by-step publication wizard (here: edit metadata)**: Points to the 'Metadata' tab in the top navigation bar.
- Give access to co-authors**: Points to the 'Collaboration' tab in the top navigation bar.
- Select access & license**: Points to the 'Access & License' tab in the top navigation bar.
- Upload your data**: Points to the 'Files' tab in the top navigation bar.
- Add related publications**: Points to the 'Publications' tab in the top navigation bar.
- Publish your dataset**: Points to the 'Versions & Publish' tab in the top navigation bar.

The main content area is titled 'Metadata' and 'Add Dataset Metadata'. It includes a search bar, a user profile for 'Eduard Klein' (5 Followers), and a sidebar with navigation options: Dashboard (5), My Data, Followed Datasets, My Profile, Data, People (14), and Help. The main form contains the following fields:

- Data Creators**: A table with columns for Name*, First name, and Creator type*. The first row contains 'Klein', 'Eduard', and 'Person'. There is an 'Add Creator' button and a 'remove' checkbox.
- Date/period of data creation (from)**: A date input field with the value '2011-03-01'.
- Date/period of data creation (to)**: A date input field with the value '2013-07-30'.
- Date of data creation text**: A text input field.
- Time period covered in data collection (from)**: A date input field.
- Time period covered in data collection (to)**: A date input field.

Explore Data

“Data” in the left menu contains all data collections published with Discuss Data.

You can explore all published data collections or filter the results by users, datasets, countries, or categories. Also, you can directly follow or discuss datasets.

Explore all datasets

Search for datasets

Your search results

Click to open dataset

Filter your results

The screenshot displays the Discuss Data website interface. On the left is a navigation menu with the 'Data' option highlighted. The main content area shows search results for datasets, including titles like 'The framing of IMF, World Bank, WHO and ILO in political reform debates in Russia' and 'Voices of Students: Attitudes towards Corruption in Khabarovsk'. Each result includes the author's name, date, and category. On the right, there is a 'Filters' sidebar with options for 'Search for: Datasets', 'Users', 'Datasets', 'Help', 'Countries', and 'Categories'. A search bar is located at the top of the main content area.

Follow / discuss dataset

Dataset info & access

Selecting a dataset provides a detailed description of the dataset, its metadata, and the data files.

Here you find the DOI, suggested citation as well as supplementary information on related publications, a version history and access and license conditions.

Navigate through the tabs to get information & data

Citation of dataset

Access files and Documentation of Data Collection

The screenshot shows the Discuss Data website interface. On the left is a navigation sidebar with options: Dashboard (6), My Data, Followed Datasets, My Profile, Data (selected), People (14), and Help. The main content area features a search bar, user information for Eduard Klein (published Oct 12, 2020), a 'Discuss' button, and category information (Corruption, Curated by Eduard Klein). Below this is a citation box: "Eduard Klein (2020): Corruption in higher education in Russia and Ukraine, v. 1.0, Discuss Data, <doi:10.48320/3C73A35E-41A6-4A2A-85C9-67109ECA5299>". A horizontal tab bar below the citation includes: Description, Metadata, Files (selected), Publications, Version History, and Discuss. The 'Files' section displays two items: 'DiscussData-corruption-in-higher-education-in-russia-and-ukraine-v1.0-description.pdf' with a 'description PDF' button, and 'Documentation of Data Collection.pdf' with a 'data documentation' button.

Discussion

The Discussion of datasets is one of the main features of Discuss Data:

Data Discussants can discuss datasets with the data creators before publication, while other users can join the discussion after the dataset is published.

The screenshot displays the Discuss Data website interface. At the top left is the logo and name 'DISCUSS DATA'. A search bar is located at the top center, and navigation links for 'Help', 'About', 'Contact', and 'Sign Out' are at the top right. On the left side, there is a user profile for 'Eduard Klein' with a circular profile picture, 5 followers, and a sidebar menu with options: 'Dashboard' (8), 'My Data', 'Followed Datasets' (highlighted), 'My Profile', 'Data', 'People' (14), and 'Help'. The main content area shows a dataset entry 'Created by: Andreas Henning'. A quote from Heiko Pleines (2020) is displayed: 'The framing of IMF, World Bank, WHO and ILO in political reform debates in Russia (1998-2008) and Ukraine (2010-2019), v. 1.0, Discuss Data, <doi:10.48320/B98D98D9-2B52-465C-A0B0-3004EE28F96A>'. Below the quote are tabs for 'Description', 'Metadata', 'Files', 'Publications', 'Version History', and 'Discuss' (which is selected). Under the 'Discuss' tab, there is a text input field with the placeholder 'Add a comment' and a 'Post' button below it. A blue arrow points from a callout box labeled 'Add a comment' to the input field. At the bottom, it says '0 Comments in 0 Threads'.

Following

Here you find datasets and datalists you are following, as well as your data lists.

Datalists are collections of datasets on specific topics/occasions that can be made public (e.g. for students) or private.

The screenshot shows the 'Following' page for user Eduard Klein. The page is divided into three main sections: 'Followed Datasets', 'Data Lists', and 'Followed Data Lists'. The 'Followed Datasets' section is currently active and displays two dataset entries:

- Dataset 1:** 'The framing of IMF, World Bank, WHO and ILO in political reform debates in Russia (1998-2008) and Ukraine (2010-2019)' by Heiko Pleines, dated Oct. 14, 2020. It is categorized under 'Social policy' and has 'Open Access' status. Action buttons include 'Discuss', 'Add to list', and 'Stop Following'.
- Dataset 2:** 'Voices of Students: Attitudes towards Corruption in Khabarovsk' by Elena Denisova Schmidt, dated Oct. 22, 2020. It is categorized under 'Corruption' and 'Education' and has 'Restricted access' status. Action buttons include 'Discuss', 'Add to list', and 'Stop Following'.

Callout boxes with arrows point to specific features:

- Box 1:** 'Browse followed datasets / data lists / followed data lists and get notifications about their updates' - points to the 'Followed Datasets', 'Data Lists', and 'Followed Data Lists' tabs.
- Box 2:** 'View and create lists' - points to the 'Add to list' button on the first dataset.
- Box 3:** 'Add dataset to list' - points to the 'Add to list' button on the second dataset.

The left sidebar contains navigation options: Dashboard (8), My Data, Followed Datasets (selected), My Profile, Data, People (14), and Help.

People

The Discuss Data community can be found in the “People” menu.

You can search all users, filter the results and easily find and (un)follow other users. Browse user profiles and get in touch with your academic peers.

Search for People

Filter users by interests: Select and click on search to apply

The screenshot shows the 'People' section of the Discuss Data website. On the left is a user profile for Eduard Klein with 5 followers and a navigation menu. The main area is titled 'People on Discuss Data' and contains a search bar, a list of 15 users, and a 'Filters' sidebar. Annotations with arrows point to the search bar and the 'Users' filter option.

Search for People (points to the search bar)

Filter users by interests: Select and click on search to apply (points to the 'Users' filter)

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Filter users by interests: Select and click on search to apply (points to the 'Users' filter)

Help

Here you can find help and the policies that govern Discuss Data:

Our rules, FAQs, and best practices you can draw upon working with Discuss Data.

Clicking on one section opens more information of the chosen category.

Searchbox for our help.

Help-sitemap for fast access.

The screenshot shows the Discuss Data Help page. At the top left is the Discuss Data logo. Below it is a user profile for Eduard Klein with 5 followers. A navigation menu on the left includes Dashboard (8), My Data, Followed Datasets, My Profile, Data, and People (14). The main content area is titled "Discuss Data Help" and contains a search box, a list of "Discuss Data Help Sections" (First steps: Overview, First steps for new users, FAQs, Data Upload, Best Practices, Rules), and an "FAQs" section. The "FAQs" section is expanded to show "What is Discuss Data?", "General", "Data management", "Communication", "Curation", and "Data download & format". A callout box provides detailed information about "What is Discuss Data?". On the right side, there is a "Help" section with a list of links: First steps: Overview, First steps for new users, FAQs, What is Discuss Data?, General, Data management, Communication, Curation, Data download & formats, Find & access, and a "Data Set Upload" button.

Your Profile

Edit and view your profile in the “My profile” menu.

You can add personal information, affiliations, projects and publications to your personal profile. Your published datasets automatically appear in “view” mode.

The screenshot shows the DISCUSS DATA user interface. At the top left is the logo and a search bar. The user's name, Eduard Klein, is displayed next to a profile picture. A navigation menu on the left includes Dashboard (8), My Data, Followed Datasets, My Profile (selected), Data, People (14), and Help. The main content area is titled 'Edit your profile' and has tabs for Personal Details, Affiliations, Projects, and Publications. The 'Personal Details' tab is active, showing input fields for First name* (Eduard), Last name* (Klein), and Email* (eklein@uni-bremen.de). Below these are sections for Research Profile (brief) and Research Profile (full). The brief profile contains the text: 'Research assistant at the Research Centre for East European Studies at the University of Bremen // Discuss Data // Editor Ukraine-Analysen'. An External profile field contains the URL 'https://orcid.org/0000-0003-2553-3084'. A Profile accessibility* slider is at the bottom. Callout boxes with arrows point to the profile picture (Add / change picture), the 'Edit your profile' title (Edit your profile), and the 'View profile' button in the top right (View your profile).

Getting Help

If you need help:

- Read the FAQs: <https://discuss-data.net/documentation/faqs/>
- Read our best practices: <https://discuss-data.net/documentation/best-practices/>
- Contact the category's curator: <https://discuss-data.net/documentation/faqs/curation/who-are-curators/>
- Contact the Discuss Data team: info@discuss-data.net